

ADDITIONAL SCHOOL-PARK FACILITIES

Not all school-parks have a concession building on-site. When the department uses a Cumberland Co. School property for a seasonal athletic program the on-site school will be afforded the first opportunity to sell concessions. If no school organization is interested, it will be open to outside vendors to sell from a Health Department approved cart or trailer. All City policies and procedures apply, including letter of interest, bid amount and insurance requirements. These locations include, but are not limited to:

Douglas Byrd Middle School
Nick Jeralds Middle School
Reid Ross Classical / Tokay
Westover High School

INDOOR FACILITIES

Recreation centers that have gymnasiums may sell concessions in the lobby or from the kitchen if a caterer has not been previously contracted. Concession rights will offered in the following order:

- youth organizations associated with the recreation center
- recreation center teams (if more than one team is interested in selling concessions the time will be split evenly between the teams)
- outside vendors

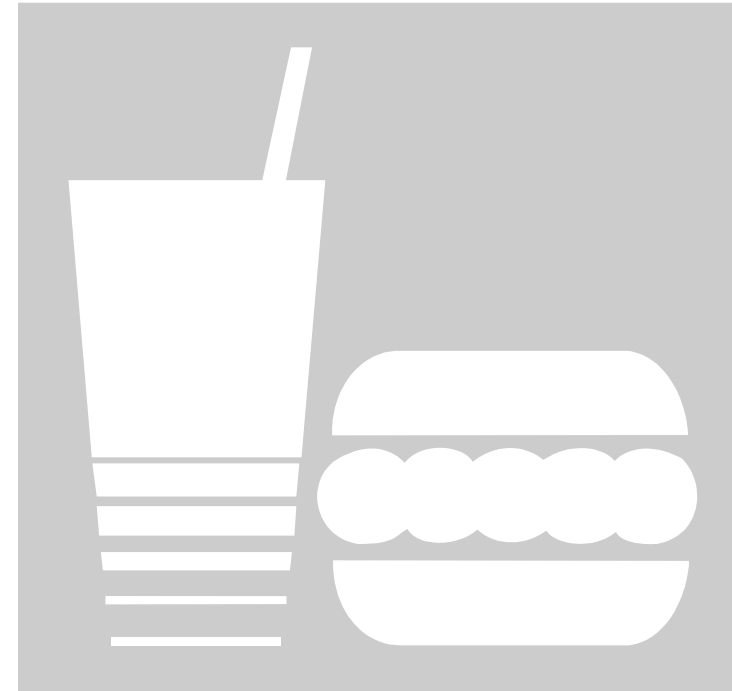
If a Cumberland Co. School gym is used, the school will be offered the first opportunity to sell concessions.

All City policies and procedures apply, including letter of interest, bid amount and insurance requirements. NOTE: organizations selling concessions will be responsible to ensure no food/drinks are taken into the gymnasium, and will clean trash and debris generated by concession sales both inside and outside the recreation center.

RENTALS

Often an individual or group will rent a facility to conduct a youth or adult athletic tournament. The renter will be given the opportunity to sell concessions at that location, regardless of any agreement with a vendor, as long as vendor requirements outlined are met, ie insurance, business license, facility clean-up, foods that can/cannot be served. Concession fee for rentals is \$50.00 per field/facility per day. If the renter has no interest, an approved vendor will be allowed to sell during that activity and current agreements will continue to be enforced.

CONCESSION AND VENDOR GUIDELINES



121 Lamon Street
Fayetteville, NC 28301

910-433-1547
Fax: 910-433-1762
E- Mail: parcsrecinfo@ci.fayetteville-nc.us

Fayetteville-Cumberland Parks and Recreation (FCPR) offers a variety of activities where food and drink for participants and spectators are offered for purchase. Examples include 6-8 week seasonal sports leagues, one-day special events and weekend/special tournaments. Guidelines are listed below:

CONCESSIONS

Fayetteville-Cumberland Parks and Recreation Department has sixteen (16) concession buildings located on park and school-park property that may be leased by vendors. If a vendor is interested in operating a concession building, a letter of interest should be submitted in response to a bid posting, along with a formal bid. Standard percentages are:

For-Profit Organizations: 20% * Non-Profit Organizations: 10%

* Non-Profit Youth Associations: 0%

* Non-profit organizations must show proof of their non-profit status

Payment of fees are due to FCPR by the 10th of each month

While these percentages are the minimum, a higher amount can be bid. It may be necessary to re-bid a facility should more than one vendor submit an identical amount. All letters of interest and formal bids are to be in writing and mailed to:

City of Fayetteville

Attn: Purchasing Department (Concession Bid)
433 Hay Street Fayetteville, NC 28301

Visit <https://fayettevillenc.gov/government/city-departments/purchasing-division> to be notified of bid opportunities.

VENDORS

Vendors must provide proof of insurance in the following amounts: Bodily Injury: \$1,000,000.; Property Damage: \$1,000,000.; Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage from owned, non-owned and hired automobiles. The insurance policy must also name the City of Fayetteville as an additional insured. No vendor may begin concession sales until a certificate of insurance is issued and on file with the City of Fayetteville.

Vendors must meet Cumberland Co. Health Department guidelines to include health permits, are required to follow all City as well as FCPR policies, rules and regulations, and must keep the concession building and grounds clean and free of litter. Vendors must also obtain a "Privilege License" if required by the City of Fayetteville.

TYPE A CONCESSION BUILDINGS:

CHALMERS POOL*	708 Langdon St.
HONEYCUTT PARK	352 Devers St.
E. M. HONEYCUTT ELE. SCHOOL-PARK	4665 Lakewood Dr.
LAKE RIM PARK	2214 Tar Kiln Dr.
MASSEY HILL PARK	1612 Camden Rd.
E.E. MILLER ELEMENTARY SCHOOL-PARK	1347 Rim Rd.
PONDEROSA ELE. SCHOOL-PARK	311 Bonanza Dr.
J.S. SPIVEY SCHOOL-PARK	500 Fisher St.
SMITH BALLPARK	708 Langdon St.

- A "Limited Food Service Establishment"
- Can sell pre-packaged foods only; examples include chips, candy, crackers, chewing gum, bubblegum, sunflower seeds, and chocolate bars. Popcorn makers are allowed provided it is cleaned after each use.

TYPE B CONCESSION BUILDINGS:

ARNETTE PARK	2165 Wilmington Hwy
COLLEGE LAKES AQUATIC CENTER*	Rosehill Rd.
COLLEGE LAKES BALLFIELDS	Rosehill Rd.
DOUGLAS BYRD SCHOOL-PARK	1616 Ireland Dr.
LAMON STREET PARK	220 Lamon St.
REID ROSS TRACK	328 W. Hamilton St.
WESTOVER AQUATICS CENTER*	277 Bonanza Dr.

- A "Limited Food Service Establishment"
- Can sell pre-packaged **and** prepared foods such as hotdogs, nachos, sno-cones and popcorn. Rolling hotdog machines, crock-pots and microwaves are acceptable ways to prepare these foods.

**Chewing/Bubble Gum, Skittles and Starburst are not permitted at Aquatic Facilities*

There is **no** location that is designed to cook foods such as hamburgers, french fries, fried chicken or ribs. Packaged ice cream bars, or a variation of such, can be sold at all locations as long as there is a commercial freezer to store the ice cream.

No vendor may bring any type of grill (gas or charcoal), deep fryer or any other type of appliance to cook **inside or outside** the concession building; this includes vendors with a trailer. Failure to follow this requirement will result in termination of the vendor agreement and a possible Health Department fine.